

FACILITIES / OPERATIONS MANAGER

- **Ellenbrook Location**
- **Career building opportunity**
- **Hands-on Role**

Savills is a global property solutions company providing services in Valuations, Sales, Leasing and Property Management. An exciting and rewarding career opportunity has become available for a highly motivated individual who is looking to undertake a full time role as a Facilities Manager in a sub-regional shopping centre with 1 major and 30 specialty stores. With the centre expecting major development over the next 12 months to include 3 major and almost 100 specialty stores, this position offers amazing potential growth opportunities.

The successful candidate will become an integral part of our small management team at Ellenbrook Shopping Centre and will report directly to the Centre Manager.

Key Responsibilities include:

- Oversight of all operations and maintenance of the property
- Financial management and budget control
- Liaising with tenants and service contractors
- Compliance with the relevant legislation & organisational processes
- Enhance the management and performance of the property
- Reporting & documentation in line with client & organisational procedures
- Active involvement in the Stage 2 development of the Shopping Centre including: construction, commissioning and handover

To be successful in this role you will need:

- 1-3 years experience in a similar role
- Minimum 5 years work experience
- Strong retailer focus
- Strategic approach to problem solving
- Excellent time management and organisational skills
- Ability to problem solve and 'think outside the square'
- Excellent written and verbal communication skills
- To be confident and well spoken
- Energetic, ambitious and motivated

Qualifications and or experience in shopping centre development/redevelopment, commissioning experience or knowledge of Tenancy Fitout is desirable but not essential. Experience in Fire Services, Mechanical or, Electrical Services or Risk Management will be highly regarded.

If you are a motivated professional looking for the next step in your career, we invite you to apply now www.onetest.com.au/savillscareers.

an innovative-thinking organisation with
people who like to make money and have fun